

Item 4.1 Minutes

Edinburgh Integration Joint Board

9.30 am, Friday 16 June 2017

Council Chambers, Edinburgh

Present:

Board Members: Carolyn Hirst (in the Chair), Shulah Allen, Mike Ash, Colin Beck, Carl Bickler, Andrew Coull, Wanda Fairgrieve, Christine Farquhar, Councillor Ricky Henderson, Kirsten Hey, Councillor Derek Howie, Alex Joyce, Rob McCulloch-Graham, Ian McKay, Councillor Claire Miller, Michelle Miller, Moira Pringle, Ella Simpson, Councillor Susan Webber, Richard Williams and Pat Wynne.

Officers: Colin Briggs, Eleanor Cunningham, Wendy Dale, Sarah Hughes-Jones, Allan McCartney, Ross Murray, Julie Tickle, David White, Kevin Wilbraham and Cathy Wilson.

Apologies: Angus McCann and George Walker.

1. Membership

The Chair expressed the Joint Board's thanks for the service of former board members who had not returned following the 2017 Local Government Election. She also welcomed the newly appointed Joint Board members.

2. Minutes

Decision

- 1) To approve the minute of the Joint Board of 24 March 2017 as a correct record.
- 2) To approve the minute of the Joint Board of 28 April 2017 as a correct record.

3. Sub-Group and Committee Minutes

Decision

To note the Sub-Group and Committee minutes.

4. Rolling Actions Log

The Rolling Actions Log for 16 June 2017 was presented.

Decision

- 1) To approve the closure of actions 4, 11 and 12.

2) To otherwise note the outstanding actions.

(Reference – Rolling Actions Log – 16 June 2017, submitted.)

5. Inspection of Older People's Services

An update was provided on the joint inspection of older people's services, which was carried out between October and December 2016 by the Care Inspectorate and Healthcare Improvement Scotland, and the improvement plan that had been developed to address the findings of the inspection. During discussion, the following points were raised:

- Options for the re-provision of Liberton Hospital and Gylemuir House Care Home would be considered at a future meeting of the Joint Board.
- A concern had been highlighted by the Professional Advisory Group that staff felt they had not had the opportunity to contribute to the improvement plan. The Chief Officer assured members that social work staff had been consulted at a recent workshop around the assessment process and that engagement with frontline staff would continue.
- The Chief Officer assured members that the third sector would be involved in implementing and monitoring the improvement plan going forward.
- It was anticipated that the improvement plan would evolve over time.

Decision

- 1) To note the findings of the inspection and resource implications required to take forward the improvements.
- 2) To note the progress made on the 17 recommendations made by the Care Inspectorate and in particular those that have been identified as a priority.
- 3) To agree that the IJB Performance and Quality Sub-Group would be the main governance group for monitoring progress relating to the action plan and that the Chief Officer submit recommendations to the Joint Board determining how actions would be attributed to each sub-group.
- 4) To agree that progress updates on improvement actions coming out of the Inspection of Older People's Services became a standing agenda item.

(References – minute of the Integration Joint Board 20 January 2017 (item 10); report by the IJB Chief Officer, submitted.)

6. Whole System Delays – Recent Trends

An overview was provided of performance in managing hospital discharge against Scottish Government targets. Key reasons for delay were explained, and a number of workstreams aimed at reducing delays were outlined.

It was advised that work was ongoing with contracted care at home providers to help improve performance.

Decision

- 1) To note the improvement in performance in respect of delayed discharge.

- 2) To note the actions being taken to maintain that improvement.

(References – minute of the Integration Joint Board 24 March 2017 (item 5); report by the IJB Chief Officer, submitted.)

7. Primary Care Funding and Investment

Proposals for funding and investment into Primary Care were outlined.

Decision

- 1) To agree a programme of ‘Stability and Transformation’ injections into individual GP Practices during 2017/2018.
- 2) To agree the establishment of an Edinburgh primary care Linkworker network. This would be a Partnership led project which aimed to support more social prescribing.
- 3) To agree investment in additional management capacity to ensure effective implementation and robust evaluation.
- 4) To agree that the management of these investments would be made through the Edinburgh Health and Social Care Partnership (EHSCP) Primary Care Support Programme.
- 5) To agree the use of any non-recurring flexibility into an agreed group of technological investments (50/50 funding with practices) and to support development work by cluster groups.

(Reference – report by the IJB Chief Officer, submitted.)

Declaration of interests

Carl Bickler declared a non-financial interest in the above item as a General Practitioner.

Ella Simpson declared a non-financial interest in the above item due to EVOC’s involvement in the Link Worker project.

Richard Williams declared a non-financial interest in the above item as a General Practitioner.

8. Expansion of the Acute Medical Unit at the Royal Infirmary of Edinburgh

An update on work between the four Lothian Joint Boards and NHS Lothian’s Acute Services on the future shape and function of the Acute Medical Unit at the Royal Infirmary of Edinburgh was provided.

Decision

- 1) To note that NHS Lothian had approved capital funding to support the expansion of the Acute Medical Unit (AMU) at the Royal Infirmary of Edinburgh.

- 2) To agree the directions detailed in section 23 of the Chief Officer's report to use additional capacity over winter 2017/18 and working with officers of NHS Lothian to develop a sustainable model of care beyond this.
- 3) That the Professional Advisory Group be consulted throughout the process and sighted on future reports.

(Reference – report by the IJB Chief Officer, submitted.)

Declaration of interests

Andrew Coull declared a non-financial interest in the above item as the Clinical Director for Acute and General Medicine.

9. Responsibilities for Data and Information

The responsibilities of the Joint Board in relation to information governance were outlined. Progress to date, future considerations and current actions to ensure compliance were advised. It was confirmed that the Joint Board would be responsible for any monetary penalties imposed because of failure to comply.

Decision

- 1) To note progress made to date in relation to ensuring compliance with information governance legislation.
- 2) To approve the proposal to register the Joint Board with the UK Information Commissioner.
- 3) To note the intention to report to a future Joint Board meeting on General Data Protection Regulations requirements and responsibilities.

(Reference – report by the IJB Chief Officer, submitted.)

10. Actions to Support the Opening of the new Royal Edinburgh Building

An update on the move from the Royal Edinburgh Hospital to the new Royal Edinburgh Building, including details of measures to prevent admissions, reduce length of stay and facilitate discharge, was provided.

Decision

- 1) To note the progress made to facilitate the move for adults over 65 to the new Royal Edinburgh Building (REB) which had been assessed as having a RAG status of “green” and that progress around the transfer of patients was being monitored through the weekly delayed discharge meeting.
- 2) To note the progress made to reduce the number of people delayed in acute adult services and the growing risk of over occupancy of adult acute due to a risk in acute admissions and a delay in commissioning community capacity. The status of this work had a RAG assessment of “red”.
- 3) To note that additional community capacity of between 12 and 15 places was required at Grade 4 or 5 to enable the move to the new Royal Edinburgh Hospital (REH) which had seven less acute beds on 31 August 2017 and to

maintain a bed occupancy within the new bed compliment of 90%. Maintaining the 90% occupancy is dependent on assuring a zero delayed discharge rate which is a risk without sustained additional community capacity.

- 4) To note that work was in progress to secure additional community capacity at Crighton Place for four Grade 4 community beds as set out in a previous report to the Joint Board on 24 March 2017. The occupancy date for this accommodation was planned for 31 August 2017.
- 5) To delegate authority to the Strategic Planning Group to approve the business case for the proposed development at Niddrie Mains to enable the partnership commission an additional nine Grade 5 places.
- 6) To note that the commissioning of the Niddrie Mains accommodation was being progressed in parallel to the business case process. Funding had been identified in the Joint Board's financial plan, however there was a risk that the places would not be available for occupation in time for the move to REB. The accommodation was not likely to be ready until end of September 2017, which would require a contingency plan to maintain a ward at the REH to accommodate Edinburgh patients whilst the additional community was being procured.
- 7) To note that a Public Information Notice was issued on Wednesday 7 June 2017 to identify market interest and shape the market for a longer term plan to provide additional supported accommodation. This would be the subject of further business case(s) which would be presented to the Strategic Planning Group in the first instance.

(References – minute of the Integration Joint Board 24 March 2017 (item 10); report by the IJB Chief Officer, submitted.)

11. Financial Position 2016/17

An update on the Joint Board's financial position for 2016/17 was provided.

Decision

To note that, subject to external audit review, the Joint Board had achieved a breakeven position for 2016/17.

(References – minute of the Integration Joint Board 24 March 2017 (item 8); report by the IJB Chief Officer, submitted.)

12. Annual Accounts 2017/18

The unaudited 2016/17 annual accounts for the Joint Board were presented for consideration before submission to the external auditors.

Decision

- 1) To note the draft financial statements submitted.
- 2) To note the proposed timescale for completion of the financial statements.

- 3) To note that support services to a value of £750,000 had been provided (page 24 of the Chief Officer's report). The final version would be amended before submission to external auditors.

(References – minute of the Integration Joint Board 16 September 2016 (item 7); report by the IJB Chief Officer, submitted.)

13. Integration Indicators

Proposals for measuring progress under integration were presented to members for approval. It was highlighted that the “balance of care” indicator would need to include a figure for the proportion of people supported by unpaid carers.

Decision

To approve the adoption of indicators and targets as a means of measuring progress under integration, in response to the invitation from the Ministerial Strategic Group for Health and Community Care.

(Reference – report by the IJB Chief Officer, submitted.)

14. Community Justice Outcome Improvement Plan 2017/18 – referral from the City of Edinburgh Council Health, Social Care and Housing Committee

The Health, Social Care and Housing Committee on 18 April 2017 considered a report which detailed the Community Justice Outcomes Improvement Plan 2017/18. The report was referred to the Joint Board for information.

Decision

- 1) To note the report referred to the Joint Board by the Health, Social Care and Housing Committee on the Community Justice Outcome Improvement Plan 2017/18.
- 2) To note that a further report would be presented to the next meeting of the Joint Board on 14 July 2017.

(References – minute of the Health, Social Care and Housing Committee 18 April 2017 (item 7); report by the Head of Safer and Stronger Communities and Chief Social Work Officer, submitted.)

15. Urgent Business

15.1 Schedule of meetings

To note that the frequency of board meetings had been amended to reflect the decision of the Joint Board at its March 2017 meeting. The next formal meeting would be on 14 July 2017 in the Main Council Chamber, City Chambers.

15.2 Code of Conduct Training

To note that a second training session on the Code of Conduct would take place on Monday 19 June 2017 at 2pm in the Mandela Room, City Chambers. It was recommended that all board members attend.